**URGENT; Request for NGAA West Officer Nominees**

**We are now accepting nominations for the election of an Executive Vice President and a Treasurer of NGAA West Chapter.**

**Candidates must be members of NGAA West Chapter for at least one year.  We will accept your nomination(s) through November 1, 2016.**

**After nominations are received we will prepare a ballot and circulate it to all members during the month of November. Results will be announced at the December meeting.**

**The duties of each position can be found on our website, but we’ll list them for you here:**

**6.3 Executive Vice-President:  In the absence of the President, performs the duties and exercises the powers of the President; functions as the Program Chairperson, and performs other duties as required.**

**6.4 Treasurer: Shall have custody of the Association’s funds; keep full and accurate accounts of receipts and disbursements on the books of the Association; deposit all monies in such depositories as designated by the Executive Board; maintain luncheon data received from member reservations and provide such information to the Executive Vice President and the supplier of the luncheon services, submit any tax forms required by the Internal Revenue Service and prepare financial status reports as required by the Executive Board.**

**Send the name or names you recommend to me Frank Aufmuth Sr.** **aufmuth@juno.com**

**or to Wells Huff,** **wellshuff@smbclobal.net****Remember that the deadline is November l.**

**Frank Aufmuth**

**Executive Vice President, NGAA West**